

# **SLYO TERMS & CONDITIONS**

### APPLICATIONS

- Applications are processed in order of receipt.
- By applying, you agree to pay the full fee applicable and for your child to attend the entire course and concert.

# **BEHAVIOUR & CARE**

- SLYO is a happy, creative and professional learning environment.
- SLYO staff will take all reasonable care of pupils, but neither the staff nor SLYO can be held legally liable for any personal injury, loss of, or damage to property, unless due to negligence.
- Tutors have the right to ask a pupil to leave a rehearsal if behaviour is disruptive.
- If disruptive behaviour continues, the Director may ask the pupil to leave the course.

# FEES & REFUND & PANDEMICS:

- Course fees are invoiced on receipt of application and must be paid by the due date before a place is confirmed.
- If you cannot pay in full at point of application please let us know by email.
- Refunds cannot be made for cancellations/non-attendance unless at the discretion of the Director.
- Fees cannot be carried over to the next course.
- If SLYO is cancelled due to reasons not covered by insurance (eg pandemic), all fees paid to SLYO beyond £70 will be refunded. £70/pupil is non-refundable. The retained sum covers the cost of administration that takes place for the 4 months prior to a course commencing and ensures a future for our orchestras.
- SLYO will only plan courses when government guidance suggests it is safe to do so.
- Covid safe information including measures in place at SLYO will be sent prior to a course commencing. Staff, pupils and parents must abide by government guidance and SLYO's safety measures.

### COMMUNICATION

- Invoices and course information are sent via email. Parents/Guardians should provide a valid email address for this purpose and ensure that emails from SLYO are not considered SPAM.
- By giving us your email address, you are agreeing to us communicating with you from jasspa.slyo@jags.org.uk.

### **MEDICAL & SPECIAL EDUCATIONAL NEEDS**

- We ask parents to provide details of medical conditions or special educational needs that might affect participation prior to joining SLYO and to keep us updated of any changes.
- Minor injuries may be treated by SLYO's first aider unless a communication advising to the contrary is received in writing from a parent/guardian.
- We are a nut free school so products containing nuts are not allowed on site.

### **PHOTOGRAPHS and FILM:**

- SLYO may take photographs/film to publicise activities in the future.
- Individual students will not be identified by name.
- Pupils aged 13+ will be given a form regarding their consent for photographs.

### REGISTRATION

- Parents must ensure that their children comply with our registration system.
  - All pupils must register in and out daily at their orchestra's reception.
  - Pupils in SLYO 3 and 4 aged under 12 must be collected by a parent/guardian. If a child is younger than 12yrs and the parent would like them to sign out independently please email us at jasspa.slyo@jags.org.uk in advance of the course starting.
  - Pupils in SLYO 1 & 2 sign out independently.
  - Pupils in SLYO 1 aged 15+ are allowed to sign out at lunchtime as long as they return in good time for afternoon rehearsals.

### **UNIFORM for CONCERTS -**

- SLYO 3 & 4 SLYO T-shirt (£12) and own choice of bottoms and shoes.
- SLYO 2 white shirt/blouse. Black bottoms and black shoes.
- SLYO 1 All black. JASSPA, East Dulwich Grove, London SE22 8TE Phone: 020 8613 6444 email:jasspa@jags.org.uk www.jasspa.org.uk JASSPA is part of James Allen's Girls' School, a company limited by guarantee and incorporated in England number 6618970,