# JASSPA HOLIDAY INTENSIVES TERMS & CONDITIONS

#### **APPLICATIONS**

- Applications are processed in order of receipt.
- By applying, you agree to pay the full fee applicable and for your child to attend the entire course and performance.

### **BEHAVIOUR & CARE**

- JASSPA is a happy, creative and professional learning environment.
- JASSPA staff will take all reasonable care of pupils, but neither the staff nor JASSPA can be held legally liable for any personal injury, loss of, or damage to property, unless due to negligence.
- Tutors have the right to ask a pupil to leave a rehearsal if behaviour is disruptive.
- If disruptive behaviour continues, the Director may ask the pupil to leave the course.

## **FEES & REFUND & PANDEMICS:**

- Course fees are invoiced on receipt of application and must be paid by the due date before a place is confirmed.
- Refunds cannot be made for cancellations/non-attendance unless at the discretion of the Director.
- Fees cannot be carried over to the next course.
- If JASSPA INTENSIVES are cancelled due to reasons not covered by insurance (eg pandemic), all fees paid to JASSPA beyond £50 will be refunded. £50/pupil is non-refundable. The retained sum covers the cost of administration that takes place prior to a course commencing and ensures a future for our courses.
- JASSPA will only plan courses when government guidance suggests it is safe to do so.
- Covid safe information including measures in place at JASSPA will be sent prior to a course commencing. Staff, pupils and parents must abide by government guidance and SLYO's safety measures.

#### COMMUNICATION

- Invoices and course information are sent via email. Parents/Guardians should provide a valid email address for this purpose and ensure that emails from JASSPA are not considered SPAM.
- By giving us your email address, you are agreeing to us communicating with you from jasspa@jags.org.uk.

# **MEDICAL & SPECIAL EDUCATIONAL NEEDS**

- We ask parents to provide details of medical conditions or special educational needs that might affect participation prior to joining JASSPA and to keep us updated of any changes.
- Minor injuries may be treated by JASSPA's first aider unless a communication advising to the contrary is received in writing from a parent/guardian.
- We are a nut free school so products containing nuts are not allowed on site.

# **PHOTOGRAPHS and FILM:**

- JASSPA may take photographs/film to publicise activities in the future.
- Individual students will not be identified by name.
- Pupils aged 13+ will be given a form regarding their consent for photographs.

# **REGISTRATION**

- Parents must ensure that their children comply with our registration system.
  - All pupils must register in and out daily at reception.
  - Pupils under 12 must be collected by a parent/guardian. If a child is younger than 12yrs and the parent would like them to sign out independently please email us at jasspa@jags.org.uk in advance of the course starting.
  - Pupils over 12 sign out independently.

# DRESS for the COURSE and PERFORMANCE -

• Students should wear trainers, jogging bottoms and top comfortable for moving. All black may be required for the performance but is not essential as we can lend some black clothing if required.