

SLYO TERMS & CONDITIONS 2024-25

APPLICATIONS

- Applications are processed in order of receipt.
- By applying, you agree to pay the full fee applicable and for your child to attend the entire course and concert.

BEHAVIOUR & CARE

- SLYO is a happy, creative and professional learning environment.
- SLYO staff will take all reasonable care of pupils, but neither the staff nor SLYO can be held legally liable for any personal injury, loss of, or damage to property, unless due to negligence.
- SLYO prides itself on being a happy, caring learning environment. Our behavioural policy exists to maintain this environment. Any disruptive behaviour in or out of rehearsals will not be tolerated. Tutors have the right to ask a pupil to leave a rehearsal if behaviour is disruptive. If disruptive behaviour continues, the Director may ask the pupil to leave the course.

FEES, REFUNDS & PANDEMICS

- Course fees are invoiced on receipt of application and must be paid by the due date before a place is confirmed.
- If you cannot pay in full at point of application, please let us know by email and before the invoice due date expires.
- Refunds cannot be made for student cancellations or non-attendance, including for illness. This is because SLYO's costs do not reduce when a pupil is absent.
- If an absence is known about with enough notice, we will be able to offer a refund minus an admin charge, if:
 - we have a replacement pupil on our waiting list
 - there is enough time to enrol the replacement pupil without compromising pre-course preparation
- Refunds are subject to an admin charge:
 - £25 admin charge for up to 4 weeks' notice, prior to the course commencing
 - £70 admin charge for less than 4 weeks' notice, prior to the course commencing
- Fees cannot be carried over to the next course.
- If SLYO is cancelled due to reasons not covered by insurance (eg pandemic), all fees paid to SLYO beyond £70 will be refunded. £70/pupil is non-refundable. The retained sum covers the cost of administration that takes place for the 4 months prior to a course commencing and ensures a future for our orchestras.
- SLYO will only plan courses when government guidance suggests it is safe to do so.
- Pandemic safe information including measures in place at SLYO will be sent prior to a course commencing. Staff, pupils and parents must abide by government guidance and SLYO's safety measures.

COMMUNICATION

- Invoices and course information are sent via email. Parents/Guardians should provide a valid email address for this purpose and ensure that emails from SLYO are not considered SPAM.
- By giving us your email address, you are agreeing to us communicating with you from jasspa.slyo@jags.org.uk.

MEDICAL & SPECIAL EDUCATIONAL NEEDS

- We ask parents to provide details of medical conditions or special educational needs that might affect participation at point of application and to keep us updated of any changes.
- Minor injuries may be treated by SLYO's first aider unless a communication advising to the contrary is received in writing from a parent/guardian.
- We are a nut and sesame free school so products containing nuts and sesame are not allowed on site.

PHOTOGRAPHS and FILM

- SLYO may take photographs/film to publicise activities in the future.
- Individual students will not be identified by name.
- Pupils aged 13+ will be given a form regarding their consent for photographs.



REGISTRATION

- Parents must ensure that their children comply with our registration system.
 - All pupils must register in and out daily at their orchestra's reception
 - Pupils in SLYO 3 and 4 aged under 12 must be collected by a parent/guardian. If a child is younger than 12yrs and the parent would like them to sign out independently, please email jasspa.slyo@jags.org.uk in advance of the course starting
 - Pupils aged 12+ in SLYO 3 & 4 and all pupils in SLYO 1 & 2 sign out independently
 - Pupils in SLYO 1 aged 15+ are allowed to sign out at lunchtime but must return in good time for afternoon rehearsals

SAFEGUARDING

- All teaching areas beyond reception are for pupils and staff only.
- For our full safeguarding policy please [click here](#)

UNIFORM for CONCERTS

- Cello Choir – White shirt/blouse. Black bottoms and black shoes.
- SLYO 4 – SLYO T-shirt (£12) and own choice of bottoms and shoes.
- SLYO 3 – SLYO T-shirt (£12) and black bottoms and shoes
- SLYO 2 – White shirt/blouse. Black bottoms and black shoes.
- SLYO 1 – All black.